



## Parents Forum Agenda

**Date of meeting:** Friday 7<sup>th</sup> November 2025

**Parents/ Carers Present:** 12

**Minutes taken by:** Jasmine Gregory

**Chaired By:** Miza Myers

**Meeting Started:** 9.15am

**Meeting ended:** 11.00am

### **Music & Movement**

- Previous Parent has not yet provided the music playlist for music and movement classes. Miza to speak to the teacher to see if she can provide the music playlist.
- Any type of child friendly music including music with different languages. Black history for example.
- Mixed communities in Mapledene. Would like a parent volunteer to teach Spanish working in collaboration with a link member of staff at Mapledene.
- Reading stories and singing songs. Uma's mum suggested for the Spanish sessions and Miza will be in contact with her.

### **Staffing Structure**

- Palms mostly affected but staff has been recruited. Waiting to put an advert out to replace Krystle when she leaves in December.
- Krishna will be leaving soon. Will be recruiting for a new room leader for Maples room and in the interim Pam/Michele will be overseeing Maples.
- Key workers responsibility to notify the parents earlier when they know they're leaving. Possibly make it a rule to notify parents and parents will also be notified via telegram.
- Make sure the new key workers are introduced to the parents. Notify parents when the new Key worker will be in so parents can introduce themselves. Room leaders could make new starters do earlies when they first start so parents can meet the new starters.



## Friends of Mapledene

- James (Chairperson) was meant to attend but unfortunately couldn't make it.
- Chairperson to be elected today.
- Once the chairperson has been elected James will do the handover and sort out going to the bank to sort out change of trustees.
- Friends of Mapledene in collaboration with the centre do a wish list for what the funds raised will be used for. Room leaders come up with the wishlists for. Chairperson is responsible for the Christmas events.
- We ask one of the parents to be father Christmas.
- £2,980.50 Currently in the Friends of Mapledene account. James will have to sort all the Christmas stuff as a new chairperson has not been elected.
- The events should be run by the parents where most events are done on Saturdays. It's a lot for Mapledene staff on top of all their work already.
- Winter Fayre can be done on the same day as the Christmas event for ease.
- Possible Christmas meal for Parents (£7) so they can sit and eat with their kids. Cake sale, tombola, raffles, etc

## Election of New Trustees

- Every quarter. Chairperson will chair meetings and Miza will assist. Meetings to be held in the mornings.
- Chair: Katie Burrell
- Co Vice Chairs: Reisha Simpson & N'jaindeh Lungoci
- Treasury: Camille Booth.
- Secretary: Jasmine Gregory

## Christmas Presents for the Kids

- Sponsorships are accepted as well
- Monetary sponsorship is better as gifted items are from sponsors are not regulated. Mapledene can tell you where to get the specific items from if they would rather gift.

## Open door policy

- Pam's office door is always open so if you have any questions or concerned about anything please go and talk to Pam, Miza or Michele.



## Air conditioning Project

- Is now complete and we hope to enjoy the air conditioning units during the summer

## Tooth brushing

- Mapledene took part in the supervised tooth brushing government initiative in October as children in hackney are getting tooth decay.
- Make tooth brushing fun and making sure they're brushing their teeth in the morning after waking up and before they go to bed.
- Hackney are happy with the improvement.

## Events: Children in Need, Christmas Jumper Day, Hanukkah

- Children and Parents to come in dressed in Pyjamas on 14/11/25 for Children in need.
- All donations or sponsorship for Children in need event has to be in cash.
- Hanukkah 15/12/25, the children are taught according to their levels within the various room bases.
- Would like parents from all professions to come in and showcase their talents and staff will always be willing to support the process.

## Transitions for children

- Some children will be moving up to the new rooms in January and a new transition booklet will be given.
- In the booklet parents would like the days the children are in
- Reminder that the centre should check which children's pictures should be published before including them in the booklet.

**Parent Teacher consultations start Monday 24<sup>th</sup> November to 5<sup>th</sup> December 2025**

- If the posters are not up, please speak to the room leader so you can sign up.
- Even if 27-month review has been done, you can still have a chat with the Key worker.



## Speech and Language Therapist

- New therapist Lilly
- Referral only.
- Hackney are being OFSTED for SEND and there is a likelihood that they will come to Mapledene.
- They're due to come at the end of November

## Extended Services

- New projects going on.
- Start for Life, things like baby massage first aid, Baby steps.
- PEEP project - supporting children with their literacy skills.
- Suggest all parents should do First Aid.
- Understanding your Childs Behaviour Solihull approach in January. Speak to Miza to get signed up.

## Hackney 2025

- Good Learning Development is at 68% in Hackney
- Government wants to raise this to 75% by 2028
- IMD - Extended services continue to work tirelessly to narrow the gap between people who are struggling and those who are not. Suggest Stay and Play and the vast activities provided to other parents.

## Parent & Carer Panel

- Looking for parents to join the Parent/Carer panel for parents to have an input to help shape the future of our Children and Family hub services.
- As soon as Miza is updated on when the next parent/carer panel meeting is happening she can then promote and let parents know when it's happening.

## Suggestions on Projects

- Please suggest any projects that you want to see happening at Mapledene.
- Camille suggested doing a Gardening Projects, growing vegetables with the children.
- Trips cannot be done from Sep-Dec term as the children are still settling in. Jan - April term will be when our next trips are planned around the topic of the term. Next term's topic is "My Feelings and Me".
- Is there a price cap? Most trips are free but we always need Parent volunteers in order to meet the ratio.



- Miza will provide the list of topics and the parents can suggest free places for the children to visit.

## AOB

- Parents would like the introduction of a Parents App so they can get better updates on what their child is doing throughout the day.
- Some staff are not giving proper updates at pick up on what the child have done they might just say "they're good" instead of explaining what's been done for the day.
- If you're ever worried about your child please call or speak to Pam, Miza & Michele for updates.
- Proper introductions are not being done properly as parents aren't being told about the notices on the door that shows what activities and meals they have had for the day.
- Would like an update on portion size so they can check what they're feeding their child at home.
- Nappy changes - staff are having to come all the way to the changing area to have to tell the parents how many nappy changes have been had throughout the day. The book should be being kept in the room.
- Parents want their kids to be wearing aprons. Food, no aprons but we're trying to get the children to grow up. Staff are there to supervise the children but children are still learning how to eat the right way to get the ready for Pre-School.
- Staff to be more mindful with how much dirty clothes they're handing back to the parents. Possible utilisation of the Washing Machine and Dryer.
- Nappies may be used on other children. There are spare nappies on site so there may be used on your child.
- Better updates on when a child is down to their last few nappies.
- Children being picked up with wet clothes on, children need to be better monitored by staff.
- Can breakfast be added to the 'What we've done today's notice.
- Puddle suits and wellies can be kept on site as long as it's communicated to the room leader and key worker that it should be used for wet play.