

## Mapledene & Queensbridge Children's Centre

### Privacy Notice

Children in Early Years Settings

#### **Privacy Notice - Data Protection Act 1998**

We Mapledene & Queensbridge Children's Centre are the Data Controller for the purpose of the Data Protection Act. We collect information from you and receive information about you from your previous setting and Hackney Education. We hold this personal data and use it to:

- Support your teaching and learning
- Monitor and report on your progress
- Provide appropriate pastoral care
- Assess how well the children's centre is doing

This information includes your contact details, personal characteristics such as your ethnic group, special educational needs and any relevant information

We will not give information about you to anyone outside the setting without your consent unless the law and our rules allow us to

We are required by law to pass some of your information to the London Borough of Hackney (local authority) formerly Hackney Education and the Department for Education (DFE)

If you want to see a copy of the information we hold and share about you then please contact Pamela Phipps, Centre Manager