



## Day Care Parents Forum Meeting - Minutes

Date of meeting: 3<sup>rd</sup> November 2023

### Minutes

Meeting started: 9.15am

Meeting Ended: 10.15am

#### 1. Learning Garden

Help needed for the learning garden, if anyone is interested in assisting with this please let Miza / Pam know

#### 2. Staffing structure

- 2 new members of staff joining the centre
- 14<sup>th</sup> Nov (Ethan for Palms) & 4<sup>th</sup> Dec (Tanya for Apples)
- Still looking for room leader for Maples

#### 3. New Reps appointed for Chairperson & Secretary

Gemma Daubney (Chairperson) and Erin Boreham (Secretary)  
Friends of Mapledene remains the same as James Stone (Chairperson) and Maria Eisl (Treasurer)

#### 4. Block play usage

- Question on whether this could be used for apples room
- Agreed and discussed that the room can be used however needs to be incorporated into timetable as the room is booked and used for other services
- Pam to look at whether soft play can also be used by Apples

#### 5. Open Door Policy

- Pam keen to reiterate that the nursery has an 'open door' policy and that any concerns / issues to please be raised with her directly so that she can manage and deal with appropriately
- Pam and the SLT are available in the mornings and throughout the day should any parent wish to speak to them about any concerns



# Mapledene & Queensbridge Children's Centre

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- Going forward 1 room leader to join each Parents Forum meeting

## 6. Tree of Appreciation

- A gentle reminder of the 'Tree of Appreciation' which is located in the reception area, near the book corner on the right hand side of the wall. There are leaves which you can write any notes of thanks for any staff member and stick on the tree.

## 7. Trips

- Forest School; starting up again in January (Maples)
- Mini Outings; none for this side of Christmas. Friends of Mapledene to think of ideas for the new year

## 8. Christmas Presents

- Gifts to be brought for the children using monies leftover from the Spring Fayre pot.
- James to put a message in the WhatsApp groups for ideas on what to buy

## 9. Friends of Mapledene

- Wish list needed from the staff on what they need for their rooms so that activities/ fundraising plans can be based around what the centre needs
- Gemma to speak to her friend 'Santa Claus' to check availability for Xmas

## AOB

### Room Moves

- Transitions into different classes based on age and child development
- Children moving from Palms to Maples use garden together and will also spend some time during the day to ease transition into the rooms in Jan

## Schools

- Any parents that have gone through the process of school applications etc. would be great to share on the WhatsApp groups



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## Activities

- Library visits - Tuesday & Wednesday children visit Dalston Library
- Sports Centre - Price increase by 50% for the bouncy castle space on Friday
- Try and get a petition with the parents to keep the price the same
- Speak to local councilor re challenges / price increase
- Music Teacher - Still seeking a music teacher (old teacher was shared with nursery / school)  
Advert on Hackney Education Job Website
- If anyone knows a music teacher please let Pam / Miza know
- Languages - Seeking a Spanish teacher / volunteer who can do a session with the Palms and Maples rooms

